

## STATE ACTIVE DUTY PURCHASE REQUISITION

EVENT: \_\_\_\_\_

DATE: \_\_\_\_\_

PRINT OR TYPE

ITEM #	QTY	ITEM DESCRIPTION	UNIT PRICE	TOTAL PRICE	VENDOR INFORMATION
					Vendor Name : _____
					Address : _____
					Phone # : _____
					SC Vendor # : _____
					<b>REQUESTOR INFORMATION</b>
					Requested By : _____
					Unit : _____
					Cell Phone # : _____
					Office Phone # : _____
			Subtotal		Email : _____
			Freight / Shipping		If this is a modification, the numbers/dollar amounts should reflect the new "Total", not the quantity or unit price you wish to change.
			Sales Tax		
			<b>Grand Total</b>		

Note: Meals require signatures on a DA Form 3032, one-line entries are not authorized.

JUSTIFICATION: \_\_\_\_\_

The previous PO to be modified is: \_\_\_\_\_

<p><b>BN/TF APPROVAL</b></p> <p>BN/TF S4 : _____</p> <p>Cell Phone # : _____</p> <p>Office Phone # : _____</p> <p>Email : _____</p>	<p><b>BRIGADE APPROVAL</b></p> <p>Bde S4 : _____</p> <p>Cell Phone # : _____</p> <p>Office Phone # : _____</p> <p>Email : _____</p>	<p><b>J4/G4 APPROVAL</b></p> <p>J4/G4 : _____</p> <p>Cell Phone # : _____</p> <p>Office Phone # : _____</p> <p>Email : _____</p>	<p><b>DODAAC</b></p> <p>_____</p> <p>JULIAN DATE</p> <p>_____</p> <p>PR SERIES</p> <p>_____</p>
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